



ANNEX C-2

SHEIKH ACCREDITATION RENEWAL FORM

INSTRUCTIONS:

This form is for **renewal of accreditation**. Attach the documents required under Section 5(B) of Annex C. Renewal is subject to evaluation of performance, compliance with prior obligations, and clearance of pending complaints.

Part I – Personal Information

1. Full Name (Last, First, Middle): _____
2. Date of Birth (MM/DD/YYYY): _____
3. Age: _____ Sex: ☐ Male ☐ Female
4. Current Address: _____
5. Contact Number(s): _____
6. Email Address: _____
7. NCMF Regional Office Endorsing Renewal: _____

Part II – Accreditation Record

1. Accreditation Certificate Number: _____
2. Year(s) Served as Sheikh: _____
3. Number of Hajj Seasons Served (at least 3 within last 10 season): _____
4. Indicate Year/s Served: _____
5. Reportorial Obligations Submitted (CSAT, Activity Report, etc.):
☐ Yes ☐ No (If no, please explain): _____

Part III – Compliance with Code of Conduct

☐ I confirm that I have not violated my Affidavit of Undertaking or the Code of Conduct for Accredited Sheikhs in the immediately preceding Hajj season.

Part IV – Required Attachments (Check if attached)

- ☐ Endorsement Letter (Regional Office)
- ☐ Barangay Clearance
- ☐ NBI or Police Clearance
- ☐ Medical Certificate (issued within last 2 months)
- ☐ Two (2) recent 2x2 ID Photos



DECLARATION AND UNDERTAKING

I, _____, of legal age, Filipino citizen, and a resident of _____, do hereby certify that the foregoing information and attached documents are true and correct. I further declare my willingness to undergo the accreditation process and competency examination, and to abide by the Code of Conduct for Accredited Sheikhs.

I am executing this application in compliance with Section 11(e) of Republic Act No. 9997 and the NCMF-BPE Guidelines for Sheikh Accreditation.

Signature: _____

Date: _____

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____ at _____.

Notary Public