



MOSQUE and CULTURAL CENTER CERTIFICATION

CAD FORM NO. 2

Control Number:	
☐ Registration	☐ Updating/Amendment

A. BASIC INFORMATION		
Name of Mosque/ Cultural Center:		
Complete Address:	Blk No. Lot No. Street Name Barangay City	
Name of Administrator/ Imam	First Name Middle Name Surname	
	Contact Number:	
	Email Address:	
Security and Exchange Commission (S.E.C.)	Registration No.:	
	Date of Issuance:	
Land Title	☐ Yes ☐ Others, Pls. specify: _____ ☐ No _____	
Type of Mosque/Cultural Center	☐ Government ☐ NGO/PO ☐ Others, pls specify _____	
Focus of Mosque/Cultural Center	☐ Youth ☐ Inclusive of ages ☐ Others, pls specify _____	
Primary Objectives and/or activities of the Mosque/Cultural Center:		

I HEREBY CERTIFY that the above-mentioned statements is true and correct to the best of my Knowledge.

Signature of Applicant over Printed Name

Date of Filing

B. CHECKLIST OF REQUIREMENTS		REMARKS
1. Request Letter from the Mosque/Cultural Center Administrator/Imam;		
2. Photocopy of SEC Registration, Article of Incorporation & By-Laws;		
3. List of Officers & Members;		
4. Barangay Certification as to the existence of the Mosque/Cultural Center;		
5. Mayor's Permit, if any;		
6. Pictures of the Mosque/Cultural Center, Office Building, Structures and other related photos;		
7. Report of ocular inspection by NCMF-CAD, if necessary for validation;		
8. Duly accomplished application form & information sheet by authorized representative.		
C. RECOMMENDATION		
☐ For approval ☐ Disapproved ☐ For compliance		
Remarks: _____		
Evaluated by:		Reviewed by:
_____ Evaluator		_____ Chief, Cultural Affairs Division